

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

ANNUAL GENERAL MEETING

April 24, 2019 6:30pm

Boardroom at Pete Palangio Arena, North Bay ON

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Kelli Pace	President	x		Shawnah Smales	Equipment Coordinator	x	
Tania Beatty	Vice President	x		Keith Boegel	Web Director		x
Marilyn Ablett	Treasurer	x		Stephen Hamilton	Referee-in-Chief		x
Dee Johnson	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Barb Guay	Registrar		x	Karl Giesbrecht	Technical Coordinator	x	
Meaghan Spykerman	House League Director	x		Leslie King	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator		x
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator	x					

General Membership in Attendance: Phillip Penna, Karl Seidler, Rebecca Seidler, Tanya Nixon, Lee Ann Truax, John Smales, Lorri Girard-Nolan, Carrie Read, Laura Johnson, Sylvie Gribbon, Tiana Cote, George Seymour, Jessica Johnston, Mark Webster, Terry Ablett

Call to Order: 6:32pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	<p>-Reading and adoption of 2018 AGM minutes. The minutes will be posted on the website as reviewed.</p> <p>-New business arising from 2018 minutes. ORA policy about all bench staff having criminal record check was discussed and deferred to next Executive meeting. This was addressed at the September 12, 2018 meeting and it was decided that WFRA will reimburse the cost for the vulnerable sector check for coaching and bench staff, and that WFRA will adopt the Rule of 2 for all players under 16 years old.</p>	<p>Motion: “To approve the minutes from 2018 AGM.” Motioned by George and seconded by Phillip. All in favour.</p> <p>Action: Trina will send Keith minutes to post on our WFRA website.</p>	
President’s Report (Kelli Pace)	- Thanks to the entire executive for a great year. House league went well with many of the finals being very close games. Our rep teams also saw a lot of success this year. A great big thanks to the Provincials planning committee and all of the volunteers for a well-run event. Based on the feedback so far, it was a resounding success and I look		

	forward to hosting Regionals next year.		
Vice President's Report (Tania Beatty)	<p>As per the bylaw, the Vice President shall assume all of the duties and responsibilities of the President in the absence of the President, or where the President is unable to act due to illness or other cause or so designates the Vice President, and otherwise shall assume such duties as may be assigned by the President.</p> <p>I believe that the Vice-President role should also support their fellow board members if needed with their task and at WFRA and community events.</p> <p>As Vice President I also chose to be the liaison between the Retention/Recruitment Task force group and the West Ferris board. The group consists of Terry Ablett, Brianne O'Rourke, Phillip Penna, Meaghan and Caitlynn Spykerman, and was created to review and give feedback to the Board on how to retain current players and how to recruit new players. One of their tasks was a satisfaction survey that was issued and the results will be reviewed at their next meeting.</p> <p>The group also requested to organize this season East/West event to make it more entertaining.</p> <p>It has been a pleasure to have served as vice-president for the one year term</p>		
Treasurer's Report (Marilyn Ablett)	Please see attached preliminary report, including the income statement and balance sheet. In summary, the books are balanced again for a sixth consecutive season and we have a strict budget. Marilyn also notes the revenue from the Provincials was not accounted for in the financial report since amounts have not been finalized.		
Ice Director Report (Dee Johnston)	<p>- In summary, the WFRA ice bill for 2018-2019 was approx \$50,373.00 which is down by almost \$3000.00 from the 2017-2018 season.</p> <p>In total the association booked and utilized 320 hours of ice in total. 112 of those hours were utilized by Rep teams in all divisions, with the remaining 208 sheets of ice being primarily used for house league games, the LTS program, 10 sessions were utilized prior to house league starting for conditioning, the East/West event, and end of season Rep team tryouts.</p> <p>The association has been notified that effective July 1, 2019 ice rates will increase hourly by approximately 5.4% to a new rate of \$165.40/sheet.</p>		
Registrar (Barb Guay)	<p>-Many recruiting events during summer and at the beginning of season including: July 1st-Canada Day Kids Zone, Boot Sale at Lee Park, Come Try Ringette. Registering is simple and accessible at year end banquet, online, at Source for Sports, and at recruiting events. Payment simple and accessible at recruiting events and Source for Sports.</p> <p>Discounted fees: early registration discount if fees paid in full before May 31, 2018, \$99 for all 1st time ringette registrants.</p> <p>Registration numbers: 152 - U9 and over (includes 21 18+ players), 25 - U8 and younger (includes Learn to Skate and Play)</p>		
House League Director's Report (Meaghan)	U10· Started with four teams: Toronto, Ottawa, Montreal and Shriners. Due to change of numbers we divided the players on the Toronto team onto the remaining three teams		

<p>Spykerman)</p>	<p>U10 had approximately 44 players in this division. It was great to see so many players however I would recommend for further years that less teams with more players is better than more teams with less players</p> <p>U12- Had two teams Clear Water Solutions and Lefebvre's Source for Sports. After the first game it was suggested that a few players be changed, those changes were made and they had competitive season. This division had approximately 27 players with 4 U10's playing up.</p> <p>U14/U16- Two teams Greco's and Executive Realty. Around Christmas time changed a few players between the two teams to make them more competitive. This division had approximately 26 players.</p> <p>U19/18+-Three teams Elks Lodge, Kings Sportswear and Skater's Edge. This division had approximately 40 players. I would also like to see the continuation of less teams with more players than less players and more teams.</p>		
<p>Rep Director's Report (Erin Johns)</p>	<p>The 2018/19 season was another successful year for the 63's. The 63's hosted teams at U10, U12 Regional, U14A, U16A and U19A. The WFRA joined forces with the associations in the "Nickel Basin" to create a U16A team, which was a unique arrangement but ensured that the players had a place to play the sport they love. All teams worked really hard this year and their efforts paid off.</p> <p>Accomplishments U10 - gold at regionals in SSM U12 - silver at regionals, silver in Sudbury, gold in Whitby, silver in Guelph U14A - gold in Oshawa, gold in Whitby and gold in Guelph U16A - silver in Guelph U19A - gold in Whitby, silver in Guelph</p> <p>Thank you to all the parents, players, coaches and volunteers for all the hard work, determination and contributions to the sport. Congratulations 63's!</p>		
<p>Ways and Means Coordinator's Report (Claire Periard)</p>	<p>-Claire thanked Brennain and Kelli for helping her with the Bingo schedule and job duties. There are currently 12 parents helping with the Bingo at this time and dates are filling up over the summer months.</p>		
<p>Equipment Coordinator (Shawnah Smales)</p>	<p>-46 bags of equipment were loaned out this season. Equipment return dates are set for Sunday May 5 (10am to 12pm) and Thursday May 9 (5:30pm to 7:30pm). -Discussion on ideas for giving away some of the extra jerseys in the equipment room and Phillip offered to help with cleaning the room.</p>		
<p>Web Director's Report (Keith Boegel)</p>	<p>Please see attached report. In summary, our website experienced no service interruptions in the 2018/2019 season. Traffic to the website has decreased, but more content is being downloaded, with the house league schedule and coaching information being the most visited pages. The WFRA Executive minutes are now being posted on</p>		

	<p>the website as well. The bulk of our web content and development this season was focused on the 2019 Provincials website-www.homecoming2019.ca and we have purchased the domain name for 1 year.</p>		
<p>Referee in Chief (Stephen Hamilton)</p>	<p>We had a very successful season and received positive feedback regarding the quality of the officiating. This past season we trained 4 new and had 8 returning referees as well as trained 8 new and had 12 returning minor officials.</p> <p>We only had 2 officials travel out of town to participate in tournaments. We had one official invited to officiate at Provincial A's. It has been a number of years since we have had an active official invited to participate at this level.</p> <p>Moving forward, I would recommend an officiating development per diem be available for officials to apply. This fund will encourage officials to travel out of town and expose themselves to competitive level play. Tournaments host a number of officiating evaluators, ranking officials for Regionals, Provincial and National eligibility. The feedback available to these officials is invaluable and grows the quality of officiating our officials can then provide at their home association. The costs associated to travel south to tournaments does not offset the remuneration received. This fund was something I implemented with WFRA when I was Referee in Chief back in the 1990's and resulted in numerous officials participating. These investments made two decades ago, are still paying dividends today. When tabulating total years of experience as a percentage of total number of officials, I would argue our association benefits from some of the most veteran officials in the province.</p> <p>Important to note, we have received a verbal commitment from Jeff Graham, a seasoned veteran, that it is his intention to return to the sport next year. We would like to thank Dave Hanam for his contributions this year. Dave has advised he will not have the time to commit to officiate next year. Due to the demands of a new job, Stephen Hamilton will only be available on weekends next season.</p> <p>Thank you for the opportunity to return to this position and serve in the capacity of Referee in Chief these past 2 seasons.</p>		
<p>Publicity Director (Brennain Lloyd)</p>	<p>Please see attached report. In summary,</p>		
<p>Technical Coordinator (Karl Giesbrecht)</p>	<p>Vulnerable sector checks and certifications are up to date for bench staff and he appreciates the help from the Executive. George reported this is a rule change year and that there will be clinics for each coach and the possibility of Level 2 referee clinics this upcoming year as well.</p>		
<p>Sponsorship Coordinator</p>	<p>Our sponsors for the 2018/2019 year were as follows:</p> <p>U10- Tim Hortons U12- Clear Water Solutions and Lefebvre's Source for Adventure U14/16- Grecos and Darrel Falconi-Executive Realty U19/18+- Elks Lodge, Kings Sportswear and Skater's Edge.</p>		

	<p>All sponsorship went well and was payment was received for \$500 each or in kind. We lost some sponsors from 2017/2018 which included : The Elks Club, Pascoe Rentals and Mathnasium, but we were able to pick up Darrel Falconi and Lefebvres so we were not short.</p>		
Tournament Coordinator's Report (Niko Gregorin)	<p>-Provincials were very successful with lots of support from our community and volunteers.</p>		
By-Law Amendments	<p>1) Changes to Terminology</p> <p>7.06 The office of a Director shall ipso facto be vacated:</p> <p>(a) If the Director is convicted of a serious criminal offence, or is found to be a mentally incompetent person or becomes of unsound mind,</p> <p>(b) If, by notice in writing to the Association, the Director resigns their office which resignation shall be effective at the time it is received by the Association or at the time specified in the notice, whichever is later,</p> <p>(c) If the Director dies, or</p> <p>(d) If the Director is removed from office by the Executive pursuant to 7.07, 7.08 or 7.09.</p> <p>7.13 All Executive members shall keep an accurate record of all business within their charge and shall prepare a report for all Executive meetings as well as when requested to do so by the President.</p> <p>14.12 The financial records of the Association shall be under the scrutiny of the Treasurer. The Treasurer shall prepare annually an operation statement, a balance sheet and such other reports as the Executive may direct. Such reports also shall be prepared and presented when the office of any of the signing officers is vacated.</p> <p>2) Division of House League Director Position</p> <p>Current Bylaw 8.03-House League Director shall coordinate and be responsible for the operations of the House League teams at all levels.</p> <p>Proposed amendment: The House League Director be divided into two positions:</p>	<p>Motion-“To approve this proposed bylaw amendment”. Motioned by Tania and seconded by Sylvia. All in favour. Motion carried.</p> <p>Action-Trina will update the bylaw and distribute new bylaws to the Executive.</p>	
		<p>Motion: “To amend the proposed bylaw amendment to read that the House League Director will be divided into 2 positions- U12 and younger and U14 and older.” Motioned by Phillip and seconded by Meaghan. All in favour and motion</p>	

	<p>U14 and younger - also responsible for spearheading player recruitment for those age groups.</p> <p>U16/U19 and 18+ - also responsible for spearheading player recruitment for those age groups.</p> <p>Both would be two year terms. The U14 and younger to be elected in odd numbered years and the U16/U19/18+ to be elected in even numbered years. The U16++ one would be elected in 2019 for a one year term only, then the 2 year term would begin in 2020.</p> <p>-Discussion on how to divide the 2 House League Directors and that it will likely depend on numbers, but in order to support long term development of players, best to have 1 House League Director focused on the younger players-U12 and younger, and the other House League Director to be focused on the older players-U14 and older.</p> <p>3) Special presentation to thank Marilyn for all her years on the Executive. Dobby is free!</p>	<p>carried.</p> <p>Motion: “To approve the motion as amended”. Motioned by Kelli and approved by Erin. All in favour and motion carried.</p> <p>Action: Trina will update the bylaw and distribute new bylaws to the Executive.</p>	
<p>Election of Officers:</p>	<p>Nominations: The following nominations have been received:</p> <p>President: Carrie Read was nominated for President. She agreed to allow her name to stand.</p> <p>Referee in Chief: George may be interested in this position but will need to discuss with his family. Position remains vacant until confirmation from George.</p> <p>Vice President: Sylvie Gribbon was nominated for Vice President. She agreed to allow her name to stand.</p> <p>Secretary: Trina Palmieri was nominated. She agreed to allow her name to stand.</p> <p>Registrar: Barb Guay was nominated. She agreed to allow her name to stand.</p> <p>House League Director-U12 and under: Lorrie was nominated for this role. She agreed to allow her name to stand for House League Director for the U12 and under group.</p>	<p>All in favour. Carried. 1 year term for President</p> <p>Vacant-1 year term-Referee in Chief-</p> <p>All in favour. Carried. (2 year term for Vice President)</p> <p>All in favour. Carried. (2 year term for Secretary)</p> <p>All in favour. Carried . (2 year term for Registrar)</p> <p>All in favour. Carried. (2 year term for House League Director)</p>	

	<p>House League Direction-U14 and over: Vacant</p> <p>Tournament Coordinator: Niko Gregorin was nominated. He agreed to allow his name to stand.</p> <p>Technical Coordinator: Meaghan Spykerman was nominated. She agreed to allow her name to stand.</p> <p>Sponsorship Director: Leslie King was nominated. She agreed to allow her name to stand.</p> <p>Ways and Means Coordinator: Claire Periard was nominated. She agreed to allow her name to stand.</p> <p>Web Director: Vacant</p> <p>Publicity Director: Brennain Lloyd was nominated. She agreed to allow her name to stand.</p> <p>Treasurer: With no nominations, it was suggested to have part of this position contracted to Tania Beatty since she is familiar with the role. Duties for the role of Treasurer include paying all accounts and receiving all monies on behalf of the Association, keeping accurate records of monies received and disbursed, and reporting at the AGM. -Tania Beatty did accept this contracted role of bookkeeper for the Association. There will be no voting privileges with this contract. -Mark Webster nominated himself as Treasurer Liaison. He will attend Executive meetings and learn more about this role from Tania.</p>	<p>Vacant for 1 year term-elected in even numbered years.</p> <p>All in favour. Carried. (2 year term for Tournament Coordinator)</p> <p>All in favour. Carried. (2 year term for Technical Coordinator)</p> <p>All in favour. Carried. (2 year term for Sponsorship Director)</p> <p>All in favour. Carried. (2 year term for Ways and Means Coordinator)</p> <p>Vacant-2 year term-Web Director</p> <p>All in favour. Carried. (2 year term for Publicity Director)</p> <p>All in favour of contracting part of this position to Tania as a paid position. Carried for 1 year term.</p> <p>All in favour of Mark Webster serving as Treasurer Liaison. Carried for 1 year term.</p> <p>Action: Specifics of the contracted bookkeeper position and Treasurer Liaison position will be discussed at next Executive meeting.</p>	
New Business	Formal thanks to Kelli, Marilyn and Tania for their contributions to the West Ferris Ringette Association.		
Adjournment: Next meeting:	Adjourned at 7:55 pm. Next meeting: Executive meeting-May 28, 2019 at 6:30pm in West Ferris boardroom.	There being no further business, the meeting was adjourned at 7:55pm. All in favour.	