

**WEST FERRIS RINGETTE ASSOCIATION  
MINUTES OF MEETING**

**February 9, 2022 at 6:30pm  
Teams meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Darren Pace	President	x		Shannah Smales	Equipment Director		x
Stephen Hamilton	Vice President	x		Lori King	Web Director	x	
Mark Webster	Treasurer	x		Kyra Brownlee-Barnett	Referee-in-Chief	x	
Marc Desroches	Ice Director	x		René Baker	Publicity Director		x
Josée Lebel	Registrar	x		Meaghan Spykerman	Technical Director	x	
Vacant	House League Director			Pam Voght	Sponsorship Director	x	
Erin Johns	Rep Director	x			Tournament Director		
Trina Palmieri	Secretary	x					
Maxine Samson	Ways & Means Director		x				

**Others in attendance: No others in attendance.**

**Call to Order: 6:34pm**

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	- Review minutes from January Executive meeting for approval and WFRA records/website records. -Additions to the agenda. Josee would like to revisit the goalie situation-U16 and organize a CTR-U14/16; who will oversee social media going forward, updates on CTR for 30+, season going forward and if extending season,	<b>Motion:</b> “To approve the minutes from January 2021 meeting.” Motioned by Stephen and seconded by Pam. All in favour.  <b>Motion:</b> “To adopt today’s agenda and updates.” All in favour.  <b>Action:</b> Trina will send Lori minutes to post on our WFRA website.	
<b>Business Arising</b>	a) Picture day update (Marc)-person who took WFRA pictures x 2 years ago is now closed; he has reached out to 2 other photographers and waiting for prices and availability -ice or boardroom for pictures and likely best on ice with restrictions-look at doing individual pics in dressing room with jerseys hanging in background	<b>Action:</b> Marc will confirm date with photographer and hopefully complete in beginning of March.	

	<p>and team on the ice-organize on a practice night and complete before ice starts-helps to avoid gathering and pooling; can also look at doing upstairs at West Ferris Arena as an alternative</p> <p>b) Online motion sent to group on January 27, 2021 from Darren-          “I would like to motion that the \$20000 raised at the World Ringette Championships for the purpose of having a ringette display built in the new arena be transferred into an account to be held in the trust of WFRA for that sole purpose.”          Results of online motion: 12 votes to approve and no negative votes. Carried.</p> <p>c) Confirm next steps for Confidentiality and Complaints and Discipline policies.          -Is the RO Complaints and Discipline to completely replace our WFRA policy?          -The Confidentiality policy will be added as a new policy          -Trina will ask Lori to make changes on website and in our document repository.          -RO wants more of complaints coming through them and Darren will clarify that</p> <p>d) Refund policy update (Josee)</p>	<p><b>Action:</b> Darren will summarize for membership and Lori to update on website and in repository</p> <p><b>Action:</b> Deferred to next meeting-to be ready for AGM</p>	
<b>President’s Report</b>	Renee will be stepping down from her position as Publicity Director.	.	
<b>Vice President’s Report</b>	Nothing to report.		
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>-Receiving registration fees for Regionals</li> <li>-Changing signing authorization for Investors Group account and needs update from Executive on occupation and employer</li> <li>-issuing refunds</li> <li>-Economical Insurance issued refund cheque to WFRA-\$2873.35-were private and sold shares to become public</li> <li>-request to add Mark to list for Regionals meeting</li> </ul>		
<b>Publicity Director</b>	<ul style="list-style-type: none"> <li>Josee wants to create event on social media and wants permission to do this as an admin on the account</li> <li>-easy position for a younger player to assume and manage social media perhaps?</li> <li>-Marc is willing to help with Facebook page as well as Josee and Kyra/Meaghan to help with Instagram and Twitter. Trina will send them WFRA passwords.</li> <li>-Trina will send information on passwords to Stephen as well</li> </ul>		
<b>Ice Director Report</b>	<ul style="list-style-type: none"> <li>-we have ice until end of March; will we plan for playoffs at end of season</li> <li>-Open would be difficult to do playoffs if not able to pick up extra players</li> <li>-would be beneficial to have playoffs for younger divisions and will check for medals</li> <li>-U10 participation medals, U12 and U14/16-playoffs</li> <li>-suggestion from Meaghan to separate ice for house league teams for practices</li> </ul>	<p><b>Action:</b> Discussion on how to engage new players for younger divisions with bring a friend event (ie. insurance)</p> <p>-Darren will ask Tyler for guidance on insurance for Bring a friend nights</p>	

	<p>-younger players U14 and under need more practices-1 game, 1 practice per week</p> <p>-Josee suggestion-encourage players to bring friend to play ringette in younger divisions that can already skate and utilize practices going forward with CTR premise over the next month-invite players and goalies and look to grow for next year</p> <p>-Darren concerned with inviting players to practice and mixing with players that are more seasoned, but is in favour of a bring a friend night for this age group-invite to practice and soft drills but not scrimmaging; have Come Try goalie night in early September as another suggestion</p> <p>-Marc-increased exposure and take opportunities to invite new players out</p> <p>-Erin-great retention and recruitment ideas-agree to have 2-3 practices to encourage players to bring a friend night</p> <p>-Marc and Pam will work with U12 group</p> <p>-Josee-use additional funds to buy more cages and sticks to allow players invited out to play the game</p> <p>-Darren reluctant to go outside CTR event that has been organized by RO and defer this discussion to retention and recruitment committee</p> <p>-Josee wondering if Darren can ask Tyler about whether additional insurance is necessary for a Bring your friend to ringette night where scrimmage may be involved</p>		
<b>Registrar</b>	Challenges with registration for Regionals		
<b>House League Director's Report</b>	<p>-Any updates on CTR event for 30+? Registration is not totally necessary on RAMP and can just show up, but there is only 1 registered at this time; Josee will be there with waivers and will be a greeter, need players at arena by 6:30pm</p> <p>-Shawnah has plan for the night and will be on the ice</p>		
<b>Rep Director's Report</b>	<p>-U19A team going to Ajax for first tournament in 2 years</p> <p>-exhibition games with U10, U12, U14 and U16 coming up as well</p> <p>-looking to have exhibition game between U16 and U19 team for NE Regionals</p> <p>-U16B team will play in Ottawa Regionals in March</p> <p>-will be posting for coaching staff for next year and A tryouts will be held in the spring</p> <p>-upcoming private tournaments in Montreal and Ottawa and Erin has sent information to rep teams with this information</p>		
<b>Ways and Means Director's Report</b>	Nothing to report.		
<b>Equipment Director</b>	Nothing to report.		
<b>Web Director's Report</b>	<p>Update on Executive email accounts.</p> <p>-she has ownership for WFRA Board</p> <p>-there will be 1 email account that stays with Executive position for forwarding addresses-slowly making transition and should be easier when new members start on Executive</p>		

<b>Referee in Chief</b>	Kyra to send application for minor officials to work at Regionals to membership		
<b>Technical Director</b>	No other additional courses at this time.		
<b>Sponsorship Director</b>	Nothing to report.		
<b>Tournament Director's Report</b>	Update on Regionals. -Erin has schedule ready for Regionals and will be sending to RO for approval and ice contracts -2 divisions for U10 -U12-breakdown of teams-list them from Regionals info -we won't need East Ferris ice and will mainly be at Pete Palangio and West Ferris (3 pads) -need to confirm if we have medals, and have minor officials supplies-may need to order additional scoresheets		
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. Brief overview of positions that will be open for election at our next AGM:  President-2 years, Treasurer-2 years, Equipment Director-2 years, Rep Director-2 year, Ref in Chief-2 years, Ice Director-2 years, HLD-1 yr (first year vacant), Tournament Director-1 yr (first year vacant), Publicity-1 year?  Current positions filled for another year-VP, Secretary, Registrar, Sponsorship, Technical Director, Ways and Means, Web Director</li> <li>2. Stephen-Marketing video is not yet complete-Stephen will work with Patrick/videographer to add additional footage for house league teams and representation of whole West Ferris Association</li> <li>3. Marc will reach out to NRS about whether they will run camp in North Bay this summer.</li> </ol>		
<b>Adjournment: Next meeting:</b>	Adjourned at 8:29pm. Next meeting Monday-March 7, 2022 pm via Teams.  We will use Teams next month for our WFRA Executive meeting.	There being no further business, the meeting was adjourned at 8:29pm. Motioned by Erin, seconded by Lori. All in favour.	