

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**January 11, 2023 at 6:00pm
Twiggs**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Darren Pace	President	x		Pam Voght	Equipment Director	x	
Stephen Hamilton	Vice President	x		Lori King	Web Director		x
Kelli Van Buskirk	Treasurer	x		Kyra Brownlee-Barnett	Referee-in-Chief		x
Erin Johns	Ice Director	x		Jade Cayen	Publicity Director	x	
Josée Lebel	Registrar		x	Meaghan Spykerman	Technical Director	x	
Shannah Smales	House League Director	x		Olivia Parker	Sponsorship Director	x	
Marc Desroches	Rep Director	x		Chris Phillips	Tournament Director	x	
Trina Palmieri	Secretary	x					
Maxine Samson	Ways & Means Director		x				

Others in attendance: No others in attendance.

Call to Order: 6:03pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Review minutes from November Executive meeting for approval and WFRA records/website records. Pam did -Addendum-Nothing to be added.	Motion: “To approve the minutes from November 2022 meeting.” Motioned by Stephen, seconded by Kelli. All in favour.	

		<p>Motion: “To adopt today’s agenda.” All in favour.</p> <p>Action: Trina will send Lori minutes to post on our WFRA website.</p>	
Business Arising	<p>1. Update on NER-Regionals and A team-there was an emergency NER meeting on Sunday-Nov 13 to discuss Regionals and 2 team issues.</p> <ul style="list-style-type: none"> -Timmins is moving forward with hosting Regionals and will have max of 3 A players on teams -Regionals should have a U16/19 division and our U16B team would need permission to go to Eastern Regionals instead -feelers out to see if they can run a 18+B division at Regionals; have heard back from Iroquois Falls and Walden and they are planning to attend 		
President’s Report	<p>a) Standing items-Risk Management, Player Safety and Volunteer Engagement</p> <ul style="list-style-type: none"> -Risk Management policy and WFRA draft table sent by Darren to review and discuss -started a risk management matrix to identify risks and level of risk, mitigating factors and next steps/strategies (ie. financial risk-business not paying sponsorship-“low risk”) -role of risk management falls to President and will look at inviting others to address our policies further <p>b) Role descriptions and Officer and Director agreements-President, Technical Director, Web Director, Vice President, Ways and Means sent by Darren to review</p> <ul style="list-style-type: none"> -waiting on template of governance bylaws from Tyler and likely no language with specific role descriptions, differentiation between Officers and Directors -looking for feedback on language in agreements and looking to get approved before next AGM; can provide information to Darren on your role <p>ONCA-Not for Profits Act-legislation has changed for not for profits groups, Kelli has applied for company key-through Service Ontario-need to update Officers with business registry</p>	<p>Action:Each Director to send information to Darren on your role with Executive so he can build into RO Director agreements.</p>	
Vice President’s Report	<ul style="list-style-type: none"> -working with Patrick Gilbert and planning 1 hour ice to stage different scenarios showing examples of sportsmanship, comraderie, parents in stands and will also include Learn to Skate ice -anticipate to have video ready by spring and available for media campaign in summer 2023 		
Treasurer’s Report	<p>-grant application to the Canadian Women in Sport was successful-meant to provide specific groups (ie. newcomers, Outloud and indigenous) with money to participate in ringette-cover registration and equipment-will be able to announce to public shortly</p>		

	<ul style="list-style-type: none"> -bills being sent to rep teams in the near future -still doing well with Bingos (4 per month and make approx \$2000) but needing more volunteers -registration fees are still based on ice fees from years ago and may need to look at increasing fees in the next season -may look at virtual 50/50 draw for the Association 		
Publicity Director	<ul style="list-style-type: none"> -the City is hosting it's annual event grant/fund application and money goes toward running your event (ie. bring back the Agnes Jacks tournament)-deadline is Jan 28, 2023 -organizing team photos with Marc's house-league team and rep photos -media is going well and included local news and WFRA social media is trending upwards-look to cover East West tournament and publicize -another CTR event or goalie clinic?-can reach out to Nipissing about helping with goalie clinic and running in April -received all swag from Skater's North finally and looking for brand standard documents for various stores in city, but need to streamline process with teams and ensure no deviation, single source items vs rep items, and store set up to order approved items -going forward can have store open for rep teams when ordering items at the beginning of season -having issues with payment from Skater's North for house league team sponsorship and monies from Provincials-have made many requests since August, 2022 	<p>Motion: To send letter to Skaters North via registered mail advising not to use WFRA or 63's logo in promotional material until our accounts have been settled.</p> <p>Motioned by Stephen, seconded by Meaghan and all in favour.</p> <p>Agreement for this step after Darren reaches out verbally with Paul another time.</p>	
Ice Director Report	<ul style="list-style-type: none"> -Will plan for playoffs after March break -4 teams in Open division resuming in January 		

Registrar	<p>- Here are the numbers for each division. 7 new players registered in December 2022 (4 Pecore, 1 FUN1, 1 U10, 1 U16).</p> <p>WFRA Registrations as of January 9, 2023</p> <table border="1" data-bbox="428 378 1560 1084"> <thead> <tr> <th>Package</th> <th>Registrations</th> <th>Division total</th> </tr> </thead> <tbody> <tr> <td>FUNdamentals 1</td> <td>3</td> <td rowspan="2">24</td> </tr> <tr> <td>FUNdamentals 1 - NEW PLAYER</td> <td>21</td> </tr> <tr> <td>FUNdamentals 2</td> <td>2</td> <td rowspan="2">9</td> </tr> <tr> <td>FUNdamentals 2 - NEW PLAYER</td> <td>7</td> </tr> <tr> <td>FUNdamentals 3 (formerly U10)</td> <td>14</td> <td rowspan="2">26</td> </tr> <tr> <td>FUNdamentals 3 (formerly U10) - NEW PLAYER</td> <td>12</td> </tr> <tr> <td>House League - U12 Division</td> <td>16</td> <td rowspan="2">25</td> </tr> <tr> <td>House League - U12 Division - NEW PLAYER</td> <td>9</td> </tr> <tr> <td>House League - U14 Division</td> <td>16</td> <td rowspan="2">17</td> </tr> <tr> <td>House League - U14 Division - NEW PLAYER</td> <td>1</td> </tr> <tr> <td>House League - U16 Division</td> <td>16</td> <td rowspan="2">19</td> </tr> <tr> <td>House League - U16 Division - NEW PLAYER</td> <td>3</td> </tr> <tr> <td>Nipissing University Varsity Ringette</td> <td>24</td> <td>24</td> </tr> <tr> <td>House League - Jacks Division</td> <td>29</td> <td rowspan="2">40</td> </tr> <tr> <td>House League - Jacks Division - NEW PLAYER</td> <td>11</td> </tr> <tr> <td>House League - Pecore Division</td> <td>3</td> <td rowspan="2">29</td> </tr> <tr> <td>House League - Pecore Division - NEW PLAYER</td> <td>26</td> </tr> <tr> <td>Total</td> <td>213</td> <td></td> </tr> </tbody> </table> <p>-discussion on tracking on where people are hearing about ringette-on RAMP registration</p>	Package	Registrations	Division total	FUNdamentals 1	3	24	FUNdamentals 1 - NEW PLAYER	21	FUNdamentals 2	2	9	FUNdamentals 2 - NEW PLAYER	7	FUNdamentals 3 (formerly U10)	14	26	FUNdamentals 3 (formerly U10) - NEW PLAYER	12	House League - U12 Division	16	25	House League - U12 Division - NEW PLAYER	9	House League - U14 Division	16	17	House League - U14 Division - NEW PLAYER	1	House League - U16 Division	16	19	House League - U16 Division - NEW PLAYER	3	Nipissing University Varsity Ringette	24	24	House League - Jacks Division	29	40	House League - Jacks Division - NEW PLAYER	11	House League - Pecore Division	3	29	House League - Pecore Division - NEW PLAYER	26	Total	213			
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House League Director's Report	<p>-Fun1 and 2 is running well with help from Lakers players-doing mini games and good feedback from parents</p> <p>-U10 will start games with scoresheets and coaches and 2 min timers-look to end season at end of February and give out medals on the ice</p> <p>-U12 division is lopsided and may need to shuffle some players and will discuss further with Marc</p> <p>-U14/16 division is somewhat lopsided but running well-play on ice is even</p> <p>-Open division is going well and back to 4 teams, no longer competitive or player development with U16 exhibition games and will no longer be scheduled going forward after January game</p> <p>-\$370 fundraised with bottle returns and will be used towards year end banquet</p>																																																			

Rep Director's Report	<p>-congrats to teams at Whitby tournament, silver for U14B team and gold for U16B</p> <p>-Marc will reach out to coaches from rep teams</p> <p>-Open B team going to Burlington, other teams going to West Ottawa tournament in February</p> <p>-some house-league players from U12 will play on the Walden team for Regionals</p> <p>-may register WF U12 tournament as an A team at Regionals</p> <p>-looking to reach out to Barrie and Muskoka for U12 and U10 games</p> <p>-will need to put out calls for intent to coach for A teams, as well as intent to play to 2023; will plan for tryouts in April 2022 with mandatory attendance</p> <p>-likely will have numbers for an Open A team next year since larger numbers interested in Nipissing University ringette program in 2023-2024 season</p>		
Ways and Means Director's Report	Nothing to report		
Equipment Director	-our rink dividers are being used by hockey at West Ferris without permission; Pam is following up with those involved to rectify		
Web Director's Report	Nothing to report.		
Referee in Chief	-Nothing to report.		
Technical Director	Nothing to report		
Sponsorship Director	-Marc to contact Elks Lodge for team picture; Olivia will plan ahead for Shriners attending game and party		
Tournament Director's Report	<p>-Christmas skate went very well with 130 participants and \$133 to NADY, bake sale made over \$400 to be split between rep teams</p> <p>-now planning for East West tournament on Jan 26, 2023 and forming subcommittee to organize and communicate via email-align as per highschool and feeder schools, wear pinnies, continuous score and trophy awarded at end and encourage everyone to stay until the end, ideas for spirit cheer and face painting in between games</p> <p>-will look to promote a local tournament on October 20-22, 2023 weekend and Kelli will apply for grant through City-anticipated costs-travel fees for referees to ensure participation; back up weekend to be Jan 19, 2024 and ensure it is not a blackout weekend</p>		
New Business	<p>1) meeting start times going forward, keeping time limit on meeting</p> <p>-6:30pm start time works better for groups and can look at boardroom at Pete Palangio</p>		

	<p>2) Jersey subcommittee updates-meeting on January 3, 2023 -still under discussion and mainly information seeking- best idea is to have rep players buy their own jerseys and still ensure the Association has our own set of youth/adult jerseys and charge a rental fee; reaching out to local businesses along with other groups (ie. Hometown Rivalry) to design the jerseys</p>		
<p>Adjournment: Next meeting:</p>	<p>Adjourned at 8:33pm. Next meeting Wed-Feb 8, 2023 at 6:30pm. Erin will look at booking room at either Pete Palangio or West Ferris boardroom.</p>	<p>There being no further business, the meeting was adjourned at 8:33pm. Erin and Meaghan motioned. All in favour.</p>	