

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**July 20, 2020 at 6:00pm
Zoom meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Dee Johnston	President	x		Shannah Smales	Equipment Coordinator	x	
Carrie Read	Past President		x	Lori King	Web Director		x
Sylvie Gribbon	Vice President	x					
Mark Webster	Treasurer	x		Stephen Hamilton /Jeff Graham	Referee-in-Chief	x-Stephen	
Marc Desroches	Ice Director	x		Brennain Lloyd	Publicity Director	x	
	Registrar	x		Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director		x	Pam Voght	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Call to Order: 6:05pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from June 2020 meeting, and this meeting’s agenda were reviewed. The minutes will be posted on the website as reviewed. -Motion to adopt today’s agenda and policy changes was motioned by Mark and seconded by Sylvie. All in favour.	Motion: “To approve today’s agenda.” Motioned by Sylvie, seconded by Meaghan. All in favour. Carried. Motion: “To approve the minutes from June 24, 2020 meeting.” Motioned by Brennain, seconded by Sylvie. All in favour. Carried. Action: Trina will send Lori minutes to post on our WFRA website	
Action Items from Previous meeting	1. Dee to confirm with RO about black-out period for U16/U19 teams and whether our house-league would be included in that new policy.	Action: Carry-over to next meeting and she will follow up with RO about whether house-league for U16/U19 players is included in the black-out period at the end	

	<p>2.Updated WFRA bylaws are on the website. Trina let the Executive know that WFRA bylaws are on the website.</p> <p>3.Tania’s bookkeeper position-conditional approval pending information on rate and hours in previous season-2019-2020; timeframe to be confirmed. -Mark did speak with Tania and she is in approval with current contract rate and hours and wanted to let the new Board decide each year about extending the contract.</p> <p>4. Results from survey sent to U19/18+ players regarding 2 divisions. We did receive approximately 20 responses and will look to resend survey and hope for a better sample size.</p>	<p>of January.</p> <p>Action: Trina will ask Brennain to let membership know of updated WFRA bylaws.</p> <p>Motion: “Approve bookkeeper contract as drafted and submit to Tania to be signed” Motioned by Stephen and seconded by Meaghan. All in favour. Carried</p> <p>Action: Publicity will resend survey to the membership. Defer to next meeting for review of results.</p>	
President’s Report	<p>1. WFRA received an award from Ringette Ontario Service Award for 50 years as an Association. There will be online recognition and will receive a token from RO. We will publicize to membership.</p> <p>2. Ringette Ontario’s AGM to be held Sat-July 25 and Dee will attend as voting member.</p> <p>3. Return to Ringette-Townhall meeting on July 22 to provide direction and guidance to Associations. Board of Directors to vote on when sanctioned events can start. We have been allocated 3 ice times Aug 19, August 26 and Sept 2 at 7:15pm for 50 min of ice at a cost of \$255.44 for 1.5 hour of ice. Needs to be signed off by July 27 and can cancel before then without penalty; need to provide insurance with 5 million liability and needs to be filed before first ice. City needs to have payment in full before ice.</p> <p>4. Appeal from Ringette Ontario regarding infraction discussed.</p>		
Vice President’s Report	Nothing to report.		
Treasurer’s Report	<p>-Additional revenue from Nevada confirmed with a profit of \$4247.80 and when applied to overall year end financials, we had approximately a \$7000 loss from the 2019-2020 year, which is better than initially reported .</p> <p>-Question from Stephen-proposes a block rate for Nipissing University students and would like Mark to provide a break even rate per player to know what that amount would be?</p> <p>-Mark attempted to work out draft rate, looking at fixed and variable rates and</p>	<p>Action: Mark will determine the cost to have player on the ice for break even rate. Bring forward to next meeting.</p>	

	determined approximately \$330/player from his estimates. Discussion about volunteer help and get monetary credits towards their registration rate. Need to look at fixed and variable costs to determine cost per player. Will review at next meeting.		
Ice Director Report	Nothing to report.		
Registrar	- 73 registrations to date.		
House League Director's Report	Nothing to report		
Rep Director's Report	-waiting for direction from RO with Townhall meeting to determine next steps for rep teams.		
Ways and Means Coordinator's Report	Nothing to report.		
Equipment Coordinator	Nothing to report.		
Web Director's Report	Nothing to report		
Referee in Chief	Nothing to report.		
Publicity Director	-looking at a shift in how we complete surveys for the ringette season; an October survey for both house and rep will focus on communication and the start up process; a late November survey to coaches and officials; a mid season/December survey focusing on the house league team and family experience and for rep teams on team experience and prep/training; an all-Association survey in February on events, and then end-of-season for house league in March and rep in April. Looking to have a 4 week separation between rep team and house-league team experience surveys and hope for them to be shorter and more specific.		

Technical Coordinator	Nothing to report.		
Sponsorship Coordinator	Nothing to report.	.	
Tournament Coordinator's Report	Nothing to report		
New Business	<p>1.Update from Reopening Committee.</p> <p>-The Return to Ringette Committee is a sub-committee of the WFRA and had their first meeting on July 16, 2020 and minutes of this meeting have been sent to the group. This Committee will assist and facilitate a safe return to ringette and act as a link between the WFRA, City of North Bay and Ringette Ontario.</p> <p>-Erin was elected as Chair of the Committee and Kelli volunteered to be the COVID Safety Leader. As per RO documents, the CSL (COVID Safety Leader) will be the key point of contact for the Association between your facility, your Region and Ringette Ontario. Internally, they will communicate with your trainers, coaches and teams, ensuring that everyone is aware of expectations both within your local facility and Ringette Ontario.</p> <p>2. Need to do a COVID update reminder for the Association. Brennain will draft registration reminder and COVID update and then send to group for review.</p>	<p>Motion: “To approve Kelli Van Buskirk as COVID Safety Leader for the West Ferris Ringette Association”. Motioned by Erin - Erin and seconded by Marc Desroches. All in favour and carried. 10 out of 10 voted.</p> <p>Action: COVID update reminder to Association and registration reminder from Publicity.</p>	
Adjournment: Next meeting:	Adjourned at 7:22pm. Next meeting Tuesday, August 18 , 2020 at 6:30 pm via Zoom	There being no further business, the meeting was adjourned at 7:22pm. All in favour.	