

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**March 10, 2021 at 6:30pm
Zoom meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Erin Johns	President	x		Shannah Smales	Equipment Coordinator	x	
Carrie Read	Past President		x	Lori King	Web Director		x
Leslie King	Vice President		x				
Mark Webster	Treasurer	x		Stephen Hamilton /Jeff Graham	Referee-in-Chief	x-Stephen	
Marc Desroches	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Lee Ann Truax	Registrar	x		Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director	x		Pam Voght	Sponsorship Coordinator	x	
Kelli Van Buskirk	Rep Director		x	Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Call to Order: 6:35pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	<p>--Minutes from February 2021 meeting were reviewed and approved. The minutes will be posted on the website as reviewed and approved.</p> <p>-addition to agenda discuss specifics for AGM and awards</p>	<p>Motion: “To approve the minutes from February 2021 meeting.” Motioned by Stephen and seconded by Mark Webster. All in favour. Carried.</p> <p>Motion: “To adopt today’s agenda and updates.” Motioned by Meaghan, seconded by Pam .All in favour. Carried.</p> <p>Action: Trina will send Lori minutes to post on our WFRA website.</p>	
Action Items from Previous meeting	<p>a) Discuss end of season tournament: Unfortunately the end of our ringette season came abruptly with the removal of our ice.</p> <p>b) Spring/summer ice ideas: Marc will discuss summer ice during his report.</p>		

Business Arising	<p>a) Return to Ringette Committee -no update from this Committee since no return to ringette for our Association.</p>		
President's Report	<p>Update from President:</p> <p>a) Tyler Harding (RO Club Development) wants to meet with members from each Association and review bylaws and policies and discuss 2-3 biggest challenges in each Association-any feedback on what we should discuss with him? interest and retention, being more competitive, any different governance-Coaching Director, someone to deal with complaints (mediator), pulling the University under RO umbrella instead of UCC-little structure and policy and can put players at risk -he may want to attend one of our meetings and Stephen offered to meet with him as well, along with Erin.</p> <p>b) Refunds/Credits for 2020-2021-Mark, Marc and Erin met and reviewed the numbers. Mark shared numbers with group. -chart to be attached to minutes-account for WFRA admin fees and then basically charge for half the season and then refund/credit for other half, will offer \$99 to new players again next year and hopefully will help with retention; will provide a deadline and then issue refunds as necessary or will assume it as a credit -will be transparent with all members about how the Association came to final amounts and explain what is included in the admin fees-will identify fixed expenses-training, minor officials, bookkeeping, -will need to identify in context of the cancellation-that administration fees continue even when the season has ended. -communicate information to each group/cohort separately</p> <p>c) Risk Management Best Practices seminar- Biggest takeaway from this seminar is to ensure your policies are clear and that will protect us. Will see if Tyler can provide feedback on our policies.</p>	<p>Motion: “ To accept the 2020-2021 refund credit program as proposed.” Erin motioned and Meaghan seconded. All in favour and carried.</p>	
Vice President's Report	Nothing to report.		
Treasurer's Report	<p>a) Update on WFRA financials: -still reconciling payments and will be meeting with Tania soon to review financials -\$44 254.72 in our current operating account</p>		

Publicity Director	<ul style="list-style-type: none"> -suggested Come Try Ringette in the end of summer to help with promotion of our sport, as long as restrictions allow -Ringette Ontario recently had a marketing meeting to discuss with Associations how they have been dealing with this season, including ideas and expectations. RO has suggested best for Associations to focus on promoting ringette-what exactly the game looks like, why it is fun and why people should participate. They also suggested it is a good time to connect with members frequently and ensure retention. 		
Ice Director Report	<ul style="list-style-type: none"> -City asking for our request for summer ice by Friday, March 12-thinking of proposing ice every Sunday evening and offer ice in June-August, and then ice on Saturdays in August for rep teams or clinics (springette/summerette)-break into 4 groups, playing alternating Sundays-what happens with that ice time, will depend on COVID restrictions -discussed ideas to have an introductory 3 on 3 fun tournament for our membership to start the season in early September -NRS will take care of ice request if summer camp takes place -should we request ice for Come Try Ringette?-won't likely be until August and will know more about current restriction-will be similar COVID guidelines for summer ice-25 on ice and no change rooms-would need to propose a safety plan to account for players and guidelines-may be difficult to control and presents challenges -if Memorial Gardens does open early, there will be no ringette lines 		
Registrar	Nothing to report.		
House League Director's Report	<ul style="list-style-type: none"> -House league is completed. U14 collage pictures are completed as well. -gym ringette-introduced in many high schools and many our purchasing their own equipment -summer ice and NRS says we have a lot of interest and they have closed our waiting list -waiting to hear when we can return rings and jerseys -interest for higher calibre training as well if Lakers want to offer camps in the summer 		
Rep Director's Report	<ul style="list-style-type: none"> - RO has said they will provide a framework for competitive return to play in May. Can make better plans going forward for rep play with this framework. -discussion on when should we start looking for coaching staff for rep teams -if need training help, can look at program with student volunteers from Nipissing University-Schulich program-Lorrie will provide info to Stephen for ringette players at Nipissing -normally we would be selecting A coaching staff at this time, but now tryouts won't be until September -Erin will talk with Kelli and look at requesting applications for Rep coaching staff 		
Ways and Means Coordinator's Report	Nothing to report.		

Equipment Coordinator	-Shawnah will speak with Kelli about when is the best time to request equipment loan returns -coaches will get jerseys back, wash them and return to equipment room, except for Shriners and Timbits -Erin will pick up pinnies at Kings		
Web Director's Report	Nothing to report.		
Referee in Chief	Nothing to report.		
Technical Coordinator	-was able to get NCCP numbers from those outstanding; still some coaching staff that didn't complete all the courses -will need to set deadline for coaching staff going forward -provide reminder to encourage house league coaching staff to complete training-it is all online and best to do now, will provide reminder of what is needed and link to calendar, will also provide updates to rep coaches on what is necessary for continuing competence		
Sponsorship Coordinator	-received medals for U8/10 group from Tim Hortons -will hold onto medals and will devise plan to hand them out once COVID restrictions are removed		
Tournament Coordinator's Report	-has submitted application to City and asking for funds for promotional material-approximately \$3000-4000 for Regionals-2022. -have reserved ice for Regionals 2022		
New Business	1. Nominations for 2021 Executive Review current terms for all positions. -Kelli has been acting as Rep Director and Erin has been acting as President. Lee Ann is acting as Registrar. -Will post call for nominations for vacant positions, assuming Erin is doing second year as Rep Director and then will put out as additional vacancy if Erin decides to step down as Rep Director. -Publicity Director will put out notice for AGM and bylaw amendment requests -some discussion on role of House League Director: idea to have a convenor in each division to help HLD and will report frequently to HLD -will still be important to have retention and recruitment committee-they can help with events as well -discussion on whether honorariums would be beneficial and other ideas included acknowledging Board members instead with spotlights on different Board members on our Facebook page to give them kudos and might help with interest in the Board -explain what the positions mean in the posting (ie. Ways and Means) -might be a good idea to have a Parent Committee to help organize volunteers 3. Ideas for player engagement-defer discussion to next agenda 4. Awards-defer discussion to next agenda		

Adjournment: Next meeting:	Adjourned at 8:26 pm. Next meeting: Tuesday, April 6, 2021 at 6:30 pm via Zoom	There being no further business, the meeting was adjourned at 8:26pm. All in favour.	