

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**November 9, 2022 at 6:30pm
Twiggs**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Darren Pace	President	x		Pam Voght	Equipment Director	x	
Stephen Hamilton	Vice President		x	Lori King	Web Director		x
Kelli Van Buskirk	Treasurer	x		Kyra Brownlee-Barnett	Referee-in-Chief		x
Erin Johns	Ice Director	x		Jade Cayen	Publicity Director	x	
Josée Lebel	Registrar	x		Meaghan Spykerman	Technical Director	x	
Shawnah Smales	House League Director		x	Olivia Parker	Sponsorship Director	x	
Marc Desroches	Rep Director		x	Chris Phillips	Tournament Director		x
Trina Palmieri	Secretary	x					
Maxine Samson	Ways & Means Director		x				

Others in attendance: No others in attendance.

Call to Order: 6:37pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Review minutes from October Executive meeting for approval and WFRA records/website records. -Addendum-Update October minutes with Meaghan as Head Coach for Open B team. Will add rep jersey discussion, along with coaching staff to be added to RAMP.	Motion: “To approve the minutes from October 2022 meeting.” Motioned by Meaghan. All in favour. Motion: “To adopt today’s agenda and updates.” All in favour.	

		Action: Trina will send Lori minutes to post on our WFRA website.	
Business Arising	1. Update on NER-Regionals and A team-there will be an emergency NER meeting on Sunday-Nov 13 to discuss Regionals and 2 team issues.		
President's Report	<p>a) RO Fair play guidelines-RO has reworded and reintroduced as a guideline and asked Associations to review independently. -Discussion on this guideline, specifically benching differences between A and B teams-development vs competitive, but we run our A and B differently and both competitive. Have decided to change subtitle in guideline to A, AA and Rep teams to reflect our competitive teams and will adopt it with these changes. Will look to have it updated and posted on our website. -we will make changes to reflect our Association's operations.</p> <p>b) Accept and adopt the RO policies. WFRA will accept and adopt all RO policies that are pertinent to WFRA operation.</p>	<p>a)Action: Meaghan will update the document and send to Darren to review. Will then be posted online.</p> <p>b)Motion:“WFRA will accept and adopt all RO policies that are pertinent to WFRA operations. Motioned by Darren and seconded by Meaghan. All in favour.</p>	
Vice President's Report	<p>- I have not heard back from Patrick regarding video.</p> <p>- Nipissing University participated in the Oshawa tournament and had a strong showing losing to Brock in the finals. Tremendous improvement from last year and looking forward to our potential success this season.</p>		
Treasurer's Report	<p>-Unable to give specifics since accounts in flux between 3 accounts-Bingo, Nevada and Operating. Maxine is working with City to fix accounts and moving money to account for items correctly.</p> <p>-Spotlight grant of \$5000/yr to encourage women in sport-specific to LBGT, Indigenous and immigrants. Kelli is looking to apply for grant and offer 3 free memberships to someone from community organizations, and remainder as voucher towards equipment. Another idea is to give these groups vouchers. Money to be spent by April, 2023 and apply before end of November.</p> <p>-Physician Education grant-National organization offering monthly grants starting in November and is geared towards schools and getting kids physically active. Ideas such as Gym ringette -can hire a Consultant that goes out to schools/organizations to promote gym ringette and ringette on ice-buy equipment to support this endeavour. Kelli will look to apply for both grants on behalf of WFRA.</p>		

Publicity Director	<ul style="list-style-type: none"> -have shifted publicity to support local activities (ie. fundraiser events) and publicize our upcoming tournaments -all rep teams have ordered swag from Skater's North -Jade has organized this for our teams and still waiting for gear -online swag store has not gone live yet and hopefully online in the next 2 weeks -her and Lori reviewing welcome package online and can send this package to any new members -looking at sending newsletters monthly to members 		
Ice Director Report	<ul style="list-style-type: none"> -working on December schedule -thinking about collapsing 1 team (WF 63's) and going down to 3 teams for the month of December since students will be away; will go back to 4 teams in January and may shuffle some of the University students -we haven't had to turn back much ice -Erin will see what is available in case Regionals need to be held in North Bay 		
Registrar	<ul style="list-style-type: none"> -frustrated that coaching staff are not registering on RAMP even after many communications to do so - Rep Director and HLD should be in charge of following up with bench staff, but in the meantime, we will check to see who is not registered in RAMP and communicate with them again, since unable to be on bench for Sudbury tournament otherwise 	Action: Trina to send bench staff names to Josee. Erin and Meaghan to help with communicating with these staff.	
House League Director's Report	<ul style="list-style-type: none"> - House League divisions are all running fairly well, but we are still waiting on jerseys to come in for 4 teams (1 U10, 1 U12 and 2 U14/U16). -FUN1 and FUN2 have had their jerseys come in from Timmies but since there were only 3 colours ordered and there are 4 "teams" (2 FUN1 and 2 FUN2) we will continue to use pinnies for the FUN2 group for the remainder of the season. Volunteer engagement has been at an all-time high and it is great to see all the Nipissing and West Ferris players out there helping our littlest skaters! -Our off-ice event planning is still underway. Bowling proved to be way outside of our budget. Marc has proposed the 22wing as a swimming/gym evening. The cost for this without any food/drinks would be \$532.03. We had discussed having pizza as well, which Marc said he orders at a corporate rate of \$9 for cheese, \$9.50 for pepperoni. But this would be an additional cost we could maybe lessen by holding after dinner time and just providing juice boxes, small bags of chips or something? Alternatively, I have left a message at the YMCA to see what the cost of renting their pool/gym is. It is \$270 for the pool and gym rental for a birthday party (Sunday afternoon), but I was unsure if there was a limit on the number of kids allowed. Please let me know if anyone has any other ideas! -other ideas: renting a hall for a dance for the kids 		

	-might be good to run a coach to coach clinic with those helping with LTS so they can learn the fundamentals-Meaghan will organize an ice time with Erin		
Rep Director's Report	<p>Bench Staff for approval:</p> <p>Fun3 Bench Staff for approval:</p> <p>Head Coach: Cailin Vince Assistant Coach: Chris Caven Assistant Coach: Cassie Helps Trainer: Brian Samson Manager: Maxine Samson</p> <p>U16 Bench Staff for approval:</p> <p>Head Coach: Geoffrey Houle Assistant Coach: Charlene Lefebvre Assistant Coach: Dave Bissonette Trainer: Sherry Houle Manager: Chris Cassidy</p> <p>-Darren to speak with Geoffrey and reiterate message for bench staff-maintain a positive attitude and ensure game sense is understood. Will monitor effectiveness in upcoming tournaments. -Meaghan will send an email to coaching staff before upcoming tournament about appropriate code of conduct.</p> <p>-U12 and U14 played Sudbury in an exhibition game this past Saturday. Both teams have exhibition games this coming Sunday against Muskoka.</p> <p>All rep teams are going to Sudbury 18-20 November</p> <p>Santa Claus Parade will be a no-go this year as it is the same weekend as Sudbury.</p> <p>Game sheet info to be sent to coaching staff.</p>	<p>Motion: "To approve Fun3 bench staff." Motion pending approval pending NCCP qualifications for Cailin and Chris. Motioned by Kelli and seconded by Pam. All in favour.</p> <p>Motion: "To approve bench staff for U16 rep team". Motioned by Meaghan, seconded by Jade. All in favour.</p>	
Ways and Means Director's Report	<p>-wants to discuss change in process to credit Bingo volunteers \$60 per session-retroactive to September 1 and for the Bingo ladies -increase second volunteer credit from \$40 to \$60-only 2 people now and similar paperwork and work is shared</p>	<p>Motion: "To increase second volunteer credit from \$40 to \$60". Kelli to motion and seconded by Erin. All in favour.</p>	

Equipment Director	<ul style="list-style-type: none"> -rep jerseys-we don't have enough jerseys for rep players, specifically for the Open team since need bigger sizes; look to fundraise for jerseys and have bar at bottom for sponsors -look to organize a rep team jersey working group to discuss options/recommendations for rep jerseys- (redesign, name bars, purchase option etc)-Olivia, Jade, Meaghan, Kelli and Pam to volunteer -Name bar requirements-agreed upon with parameters and will await details once discussion with approved vendor, and will then be communicated to coaches by Erin and Jade. 	Motion: "To approve rep teams putting name bars on rep jerseys providing-go to approved vendor and consistency among teams, and team's responsibility to put name bars on and remove before returning to equipment room.	
Web Director's Report	Nothing to report.		
Referee in Chief	-will potentially have a minor official's clinic next Wednesday-Nov 16 and waiting for room bot be confirmed.		
Technical Director	<ul style="list-style-type: none"> -have 2 rep coaches that need qualifications confirmed -Respect in Sport requirements for parents has been extended to November 15-if they don't do it, then player not registered with RO -1 parent per household for player under 18, we have a list of those that have not completed RIS -Josee will send list to coaches of those parents who have not completed, and will be contacted directly 		
Sponsorship Director	<ul style="list-style-type: none"> -she has sent out an additional 10 requests to businesses with no response, as well as looking for sponsors for East/West-\$500, CTR -will issue payment receipt for Shriner's, and ensure Shriner's is listed on the schedule 		
Tournament Director's Report	-The Power Skating session was a success and our players and families donated 130 pounds of food and \$186 in cash donations for the North Bay Food Bank. Planning for the Christmas Skate and East/West will begin shortly.		
New Business	No new business.		
Adjournment: Next meeting:	Adjourned at 8:53pm. Next meeting Wed-Jan 11, 2023 at 6:30pm. Will only meet in December if we are hosting Regionals. Hope to have it in person and Darren and Erin and Kelli will look for potential sites-arena boardroom,	There being no further business, the meeting was adjourned at	

	Twiggs, library. Back up plan will be a virtual meeting via Teams. Will look to plan ahead and book a meeting location for next few months.	8:53pm. All in favour.	
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