

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**September 23, 2020 at 6:30pm
Zoom meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Dee Johnston	President		x	Shannah Smales	Equipment Coordinator	x	
Carrie Read	Past President		x	Lori King	Web Director		x
Vacant	Vice President		x				
Mark Webster	Treasurer	x		Stephen Hamilton /Jeff Graham	Referee-in-Chief	x-Stephen	
Marc Desroches	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Kelli Van Buskirk	Registrar	x		Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director		x	Pam Voght	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Call to Order: 6:31pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from August 2020 meeting, and this meeting’s agenda were reviewed. The minutes will be posted on the website as reviewed and approved.	<p>Motion: “To approve the minutes from August 18, 2020 meeting.” Motioned by Brennain, seconded by Meaghan . All in favour. Carried.</p> <p>Motion: “To approve today’s agenda.” Motioned by Pam, seconded by Mark. All in favour. Carried.</p> <p>Action: Trina will send Lori minutes to post on our WFRA website</p>	
Action Items from Previous meeting	<p>1. Discuss plan to tie up loose ends from last season-hand out medals, awards. -E-newsletter is almost complete and waiting on a few pictures of player recipients. Will likely keep medal presentations for next season. Discussion</p>		

	<p>on how to notify recipients-ideas-call them ahead of time/post winners on social media and then e-newsletter to be poasted.</p> <ol style="list-style-type: none"> 2. Pinnie Discussion-Mark to see if he can find sponsor. -Mark has some samples for reversible pinnies from Kings-cost is approx \$1000 for 100 pinnies. He has talked with Patrick at Kings and he was interested in sponsoring, as well as IG Wealth . Erin will speak with Grecos about sponsoring. 3. Ringette culture-Stephen to develop summary about our ringette culture to share with membership. 4. Update on registration numbers for competitive and recreational divisions within our house league for U16 and above. -To be discussed with Registrar report. 5. Update on quotes for masks/buffs from VP. -Trina will follow-up with Sylvie about masks and look to put on our website for players to purchase. If approved in our grant requests, then will look to provide players at that time. 6. Defer decision for equipment loans to next meeting. Dee will reach out to RO and Kelli to Base camp about equipment loans. -not many other Associations provide free equipment and no direction from RO on how to handle equipment loans except to follow COVID guidelines. -Shawna has been loaning out equipment as requested, following guidelines and receiving some returns from last year. Many have decided to keep their equipment and have written new cheques. 	<p>Action: Final decision on pinnies and update at next meeting.</p> <p>Action: Deferred to another meeting.</p> <p>Action-Trina will follow up with Sylvie and will contact Source for Sports.</p>	
President’s Report	Nothing to report.		
Vice President’s Report	Nothing to report.		
Treasurer’s Report	<p>-Dealing with some refund requests due to cancelled registrations-providing full refunds.</p> <p>-GIC-\$16373.65 has come due from CIBC and have inquired about new rates-options: to lock into GIC or high interest savings account-completely flexible and fluid. Mark recommends putting this into a high interest savings account. He notes that both interest rates are similar at 0.55%</p> <p>-We are doing well with cash flow at this point. City of North Bay is requesting payment for ice time ahead of using the ice and on a monthly basis-contract is considered the invoice.</p> <p>-Question from Ice Director-Marc-wants to ensure we are using due diligence when booking ice and that registrations can support it. Not getting as many ice times into</p>	<p>Motion: “To move the expired GIC-\$16373.65 into a high interest savings account.” Motioned by Mark, seconded by Meaghan. All in favour and carried.</p>	

	October but now need 1.5 hours at higher rate and want to ensure efficiency with budget.		
Publicity Director	- External promotion for Children's Ringette is ready to go and have approval to use 25% of funding on Come Play Ringette, but on hold at this time until Learn to Skate program's future is confirmed. Need to confirm what and when we will do publicity. -will discuss further in Return to Ringette section		
Ice Director Report	-Ice utilized for month of October-33 ice times for house league and 6 ice times for development program.		
Registrar	Here's the registration numbers for the minutes: U8 - 8 U10 - 14 U12 - 25 U14 - 21 U16- 13 U19 - 9 Open - 31 (15 WFRAs house league, 15 Nipissing-registered only for insurance, 1 Open A) -we are down approximately 30% and mainly in younger and older cohorts		
House League Director's Report	-Will need to combine U8 and U10 at this point and they will be separated on the ice. Trying to coordinate coaches and trainers for U8 and U10 ice. -Erin will send email to Lorrie about names for U16 and above. -need to coordinate a coach's meeting via Zoom before modified play starts-requesting to have Technical Coordinator present and Niko to provide guidance for coaches -no gym ringette at this time -Players have been divided into cohorts. Lorrie is organizing coaches and trainers for each cohort.		
Rep Director's Report	-have received development ice for U12, U14, U16/19 and no U10/Open for October but will promote going forward into other months-2 ice times for each development team -will offer ice for extra opportunities-fee per ice options and will need Leads with each group; need to charge per ice time and each player to pay to the Association since no rep teams can be developed with a budget at this point. -looking to charge \$15/person for each ice time and sign up monthly for this development ice. Need 17 players per ice to break even. -how to coordinate payment for development ice?-can look to have option of cash and online payments. Mark will discuss further with Tania and how to track payments.	Motion: Approval to pilot development ice program for month of October, charging \$15/player. Motioned by Erin, seconded by Marc, all in favour.	
Ways and Means Coordinator's Report	-Bingos have restarted in September with a 50 person maximum. We had 8 Bingos for September and are grateful for help from volunteers. We have 2 Bingos in October-every Sunday again and unsure about the months to come. Claire will ensure all the paperwork is completed for September.		

Equipment Coordinator	Nothing to report.		
Web Director's Report	Nothing to report.		
Referee in Chief	-Most officials have returned from last year and healthy with numbers so won't be promoting for positions at this time. -He wanted to clarify if referees or minor officials are needed for Stage 3. Referees are not part of bubbles and can move around. Will need to confirm if officials are allowed through the City with number restrictions. At this point, will rely on coaches for referees and minor official roles.		
Technical Coordinator	-Discuss Modified Bench staff requirements-Stage 2/3 Cohort modifications-Attachment included from Ringette Ontario -She would like Bench staff responsibilities reviewed by our house league coaching staff; they don't all necessarily apply at this time. -courses still not posted but will likely be offered online; MED offered online this week at \$10		
Sponsorship Coordinator	Update on sponsors. Discussion on whether players should be keeping their jerseys. -She has sent out emails-has only heard back from 3 sponsors-Shriners, Grecos, Kings. Once the approval for Stage 3, then she will reach out to sponsors again. -Pam wanted clarification on whether players should be keeping their jerseys from last year. There was clarification on what had been decided on last year-that all house league teams/players were to return their jerseys so that sponsor money could be used for another purpose, except for Shriners as per their special request. Shriners have requested that players keep their jerseys. -unsure if all jerseys were collected at the end of the year, due to COVID and no banquet and Lorrie asked what to do with jerseys she had collected as Coach. Shawnah and Lorrie will work out plan to return these jerseys. -Discussion on when jerseys to be ordered-still in exhibition and will not need jerseys going forward into Stage 3, but more likely when we are close to Stage 4. -Can look at acquiring sponsors for rink divider slots. May not be used this year since only 10 min to get on the ice and not enough time at this time.	Action -Communicate plan with coaches from last season and about plan for returned jerseys.	
Tournament Coordinator's Report	Regionals have not been cancelled at this time but Provincials were cancelled earlier this week.		
New Business	1. Update from Return to Ringette Committee-Learn to Skate , Children's Ringette program -Applying for Stage 3-modified game play. Needed ice first in order to provide to RO and get approval for next stage. -still working month to month in conjunction with City ice contracts -do we promote the Children's Ringette program? Unable to get close to skaters and advisable not to promote LTS at this time. Best to promote U8 and up but there can't be	Action: Look at potentially promoting Children's Ringette program in January,	

	<p>non-skaters in this group. Possibly look at a reboot and offer prorated fees in January if things change.</p> <ul style="list-style-type: none"> -need to make teams for U16/U19/U18+ and other cohorts soon and will meet via Zoom- look at mini games and practice time with each ice time -trainers need to be within same cohort if they are under 19 -Marc confirmed with City that we can use benches but not the penalty box <p>2.Question from Niko- Timeline for when we can invite more volunteers on the ice- specifically U8-U14, in order to educate with the new norm with return to ringette and increase their participation since we will need an increase of volunteers to manage the ice times.</p> <ul style="list-style-type: none"> -we have coaches in each division at this point; may look to invite more volunteers in January; Brennain has sent out emails for volunteers and ensure expectations from RO is met -Lorrie has 3 new parents interested in volunteering and currently undergoing necessary training <p>3.Vacant Vice President role.</p> <ul style="list-style-type: none"> -We can choose to leave it vacant and we can appoint someone in that role as an Executive or we can inform membership of this vacant role and then Executive will vote if anyone interested. -really up to the Executive and Kelli has not spoken with Dee yet about her thoughts. -recruiting someone brand new would be difficult and best to have someone with experience in the Executive. -if someone on the Board is interesting in VP role, then let Dee know by October 3 	<p>depending on situation.</p> <p>Action: Executive to let President know if they are interested in applying for VP position by October 3. -Further discussion at next meeting.</p>	
<p>Adjournment: Next meeting:</p>	<p>Adjourned at 8:48pm. Next meeting: October 28, 2020 at 6:30 pm via Zoom</p>	<p>There being no further business, the meeting was adjourned at 8:48pm. All in favour.</p>	