

**WEST FERRIS RINGETTE ASSOCIATION  
MINUTES OF MEETING**

**ANNUAL GENERAL MEETING  
April 27, 2022 6:30pm  
Pete Palangio Arena boardroom, North Bay ON**

| Name             | Position                 | Attended | Regrets | Name                  | Position                | Attended | Regrets |
|------------------|--------------------------|----------|---------|-----------------------|-------------------------|----------|---------|
| Darren Pace      | President                | x        |         | Shawnah Smales        | Equipment Coordinator   | x        |         |
| Stephen Hamilton | Vice President           |          | x       | Lori King             | Web Director            |          | x       |
| Mark Webster     | Treasurer                | x        |         | Kyra Brownlee-Barnett | Referee-in-Chief        | x        |         |
| Marc Desroches   | Ice Director             | x        |         |                       | Publicity Director      |          |         |
| Josee Lebel      | Registrar                | x        |         | Meaghan Spykerman     | Technical Coordinator   | x        |         |
|                  | House League Director    |          |         | Pam Voght             | Sponsorship Coordinator | x        |         |
| Erin Johns       | Rep Director             | x        |         |                       | Tournament Coordinator  |          |         |
| Trina Palmieri   | Secretary                | x        |         |                       |                         |          |         |
| Maxine Samson    | Ways & Means Coordinator |          | x       |                       |                         |          |         |

**General Membership in Attendance: Kelli Van Buskirk, Jade Cayen, Joanne Thisdelle, Olivia Parker, Chris Phillips, Phillip Penna, Geoff Houle**

**Call to Order at 7:00pm.**

| Agenda Item   | Key Points of Discussion   | Action  | Status – Contact Person |
|---|--|---|-------------------------|
| Additions & Adoption of Agenda<br><br>Business rising out of 2021 minutes | -Reading and adoption of 2021 AGM minutes. The minutes will be posted on the website as reviewed.<br>-No additions to the agenda.<br><br>-No new business arising from 2021 minutes. | <b>Motion:</b> “To approve the minutes from 2021 AGM.” Motioned Mark and seconded by Erin. All in favour and carried.<br><br><b>Action:</b> Trina will send Lori minutes from 2021 AGM to post on our WFRA website. |                         |
| <b>President’s Report</b>   | Report communicated by Darren.<br>Questions/Comments: none   |   |                         |
| <b>Treasurer’s Report</b>   | Report communicated by Mark and reviewed Balance sheet and Income statements.<br>Questions/Comments: Darren asked if we have received any monies from hotels                         |   |                         |

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|  | used at Regionals. Mark will clarify with Tania.   |  |  |
| <b>Registrar</b>                           | Report communicated by Josee.<br>-may initiate a volunteer program through RAMP to garner more parent involvement.<br><br>Questions/Comments: None   |  |  |
| <b>Vice President's Report</b>             | Report communicated by Trina on behalf of Stephen.<br><br>Questions/Comments: None   |  |  |
| <b>Ice Director Report</b>                 | Report communicated by Marc.<br>Questions/Comments: None   |  |  |
| <b>House League Director's Report</b>      | Report communicated by Erin.<br>-will be having Fun 1, Fun 2 and Fun3 divisions next year and planning year end banquet<br><br>Questions/Comments: None  |  |  |
| <b>Rep Director's Report</b>               | Report communicated by Erin.<br><br>Questions/Comments: None   |  |  |
| <b>Ways and Means Coordinator's Report</b> | Bingo and Nevada revenues are steady and Maxine organizes volunteers to work Bingos.<br><br>Questions/Comments: None   |  |  |
| <b>Equipment Coordinator</b>               | Report communicated by Shawnah.<br>-we do accept equipment donations and looking to purchase new goalie equipment with additional funding<br>Questions/Comments: She will allow loaned equipment be used for NRS camp in summer. |  |  |
| <b>Web Director's Report</b>               | Report communicated by Erin.<br>Questions/Comments: None   |  |  |
| <b>Referee in Chief</b>                    | Report communicated by Kyra.<br><br>Questions/Comments: None   |  |  |
| <b>Publicity Director</b>                  | -Report communicated by Trina<br>Comments/Questions: None  |  |  |
| <b>Technical Coordinator</b>               | Report communicated by Meaghan.<br>Comments/Questions: How will requirement for female coach on bench apply to the Open team -can be player and coach typically.   |  |  |
| <b>Sponsorship Coordinator</b>             | Report communicated by Pam.<br>Comments/Questions: None  |  |  |

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| <p><b>Tournament Coordinator's Report</b></p> <p><b>Committee reports</b></p> | <p>Report communicated by Erin.<br/>Comments/Questions: None</p> <p>Committee: goalie recruitment committee-small working group has met and discussing plan on how to recruit goalies and forecasting plan for next 3 years<br/>-focused plan on recruitment and retention of players-will look to make a another small working group to meet over 2-3 sessions to develop roll out plan</p>   |  |  |
| <p><b>By-Law Amendments</b></p>   | <p>1)Bylaw 8.11-Tournament Director duties<br/>Current bylaw: It shall be the duty of the Tournament Director to organize and coordinate the Association's annual invitational tournament.</p> <p><b>Proposed bylaw change:</b> I motion that under article 8 of the WFRA bylaws the title of Tournament Director be changed to Tournament Director/Director at Large and that it be responsible for the Tournament Director role in years WFRA hosts a tournament, and that the role be Director at Large in years WFRA does not host a tournament. The duties of the Director at Large will include attendance to Executive meetings, voting, and acting as a general support as needed to the other Directors.</p> <p><b>Rationale:</b> As we no longer run an annual tournament there is no specific utility in having a Tournament Director role in years WFRA does not host a tournament. The Director at Large role can be used as an 'entry level' Director position where the Director can support and shadow other Executive members to learn the roles and responsibilities of other Executive members so they can move into those roles in later years</p> | <p><b>Motion:</b> “ To change the title of Tournament Director to Tournament Director/Director at Large and that it be responsible for the Tournament Director role in years WFRA hosts a tournament, and that the role be Director at Large in years WFRA does not host a tournament.” Motioned by Darren, seconded by Erin. All in favour and carried.</p> <p>-Trina will update bylaw and have Lori update our website.</p> |  |
| <p><b>New Business:</b></p>   | <p>-No new business.</p> <p>Comments/Questions:</p>  |  |  |
| <p><b>Election of Officers:</b></p>   | <p><b>Nominations:</b> The following nominations have been received. Will call for nominations for each position.<br/>to accept, to second.. Motion is carried.</p> <p><b>a) President:</b> Darren Pace was nominated for President. No other nominations received. He has agreed to allow his name to stand for President.</p> <p><b>b) Treasurer:</b> Kelli Van Buskirk has self nominated and second nomination by Phillip. She has agreed to allow her name to stand for Treasurer.</p>  | <p>a) All in favour. Carried. (2 year term for President)</p> <p>b) All in favour. Carried (2 year term for Treasurer)</p>   |  |

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|  | <p>c) <b>Equipment Director:</b> Pam Voght and Caitlyn Stevens were nominated for Equipment Director. No other nominations received. They have agreed to allow their names to stand for Equipment Director.</p> <p>d) <b>Rep Director:</b> Marc Desroches was nominated for Rep Director. No other nominations received. He has agreed to allow her name to stand for this position.</p> <p>e) <b>Referee in Chief:</b> Kyra Brownlee-Barnett was nominated. No other nominations received. She agreed to allow her name to stand for this position.</p> <p>f) <b>Ice Director:</b> Erin Johns was nominated. No other nominations received. She has agreed to allow her name to stand for this position.</p> <p>g) <b>House League Director:</b> Shawnah was self nominated and seconded by Marc. No other nominations received. She has agreed to allow her name to stand for House League Director.</p> <p>h) <b>Tournament Director/Director at Large:</b> Chris Phillips was nominated for this role and seconded by Phillip. No other nominations received. He has agreed to allow his name to stand for Tournament Director.</p> <p>i) <b>Publicity Director:</b> Jade Cayen was nominated. No other nominations received. She agreed to allow her name to stand for Publicity Director</p> <p>j) <b>Sponsorship Director-</b>Olivia Parker and Annie Gauthier were nominated for Sponsorship. Both were self nominated and seconded by Marc and Jade. They have both allowed their names to stand.</p> <p>-Josee mentioned that we will be looking at having a Volunteer Coordinator role as a sub committee role going forward in the next ringette season.<br/>         -we have 2 others interested in our Board and we will look to invite them to any upcoming opportunities in the Association-ie.Volunteer Coordinator, House League Convenor<br/>         -Darren will send each of them an email to invite them and thank them for their interest.</p> <p>Draw for free ringette registration. Olivia Parker won the draw.</p> | <p>c) Ballot vote and Pam had majority of vote. Carried. (2 year term for Equipment Director)</p> <p>d) All in favour and carried. (2 year term for Rep Director)</p> <p>e) All in favour and carried. (2 year term for Ref in Chief)</p> <p>f) All in favour and carried. (2 year term for Ice Director)</p> <p>g) All in favour and carried. (1 year term for House League Director)</p> <p>h) All in favour and carried. (1 year term for Tournament Director/Director at Large).</p> <p>i) All in favour and carried. (1 year term for Publicity Director).</p> <p>j) Ballot vote and Olivia had majority of vote. Carried. ( 1 year term for Sponsorship Director).</p> <p>Action: Trina will send email to the Registrar to ensure she is aware of free registration for Oliva for 2022-2023 ringette season.</p> |  |
| <p><b>Adjournment:</b><br/> <b>Next meeting:</b></p> | <p>Adjourned at 8:35pm.<br/>         Next meeting: Executive meeting- May 11, 2022 at 6:30pm via Teams. We will invite the new members to this meeting.</p> <p>Trina will send an email to Chris, Jade, Kelli and Olivia for upcoming meeting.</p>  | <p>There being no further business, the meeting was adjourned at 8:35 pm.<br/>         Motioned by Phillip and seconded by Pam.<br/>         All in favour. Carried.</p>  |  |

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