

**WEST FERRIS RINGETTE ASSOCIATION  
MINUTES OF MEETING**

**August 18, 2020 at 6:30pm  
Zoom meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Dee Johnston	President	x		Shannah Smales	Equipment Coordinator	x	
Carrie Read	Past President	x		Lori King	Web Director		x
Sylvie Gribbon	Vice President	x					
Mark Webster	Treasurer	x		Stephen Hamilton /Jeff Graham	Referee-in-Chief	x-Stephen	
Marc Desroches	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Kelli Van Buskirk	Registrar	x		Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director		x	Pam Voght	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

**Call to Order:** 6:34pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from July 2020 meeting, and this meeting’s agenda were reviewed. The minutes will be posted on the website as reviewed and approved.	<p><b>Motion:</b> “To approve the minutes from July 20, 2020 meeting.” Motioned by Brennain, seconded by Sylvie. All in favour. Carried.</p> <p><b>Motion:</b> “To approve today’s agenda.” All in favour. Carried.</p> <p><b>Action:</b> Trina will send Lori minutes to post on our WFRA website</p>	
<b>Action Items from Previous meeting</b>	<ol style="list-style-type: none"> <li>1. Come Try Ringette-unable to go forward with this event in the fall as per RO sanctions but may be possible after Jan 1, 2021.</li> <li>2. Welcome back banquet-unable to move forward with this activity due to social distancing rules and not approved in our COVID Safety plan. Discussed</li> </ol>		

	<p>different ways to recognize award winners-ie. awards ceremony via Zoom, e-newsletter with pictures of winners if possible and other ringette updates, have someone drive and present awards, get pictures of recipients and post on Facebook.</p> <p>-also need to develop plan to distribute medals. Deferred to next meeting for discussion.</p> <p>3. Pinnies-not allowed to have tryouts at this point; Sylvie unable to get pinnies from her old school; quotes provided by Brennain ranging from \$7.50-12.50. May not be the best season to purchase pinnies due to finances and situation unknown. We need 100 pinnies and may be able to get sponsors to cover the cost.-reversible with blue on one side and a number, logo and sponsor if possible.</p> <p>4. Volunteers needed-No events planned at this time so this item to be deferred.</p> <p>5. Ringette culture to be followed by parents-included in Code of Conduct for parents to sign with registration; have Board members communicate ringette's culture including fair play, teamwork and camaraderie with new and old parents-difficult to meet with parents this year due to COVID; ideas: develop a short movie/power point and put on You tube channel, Zoom meeting with parents to review and can be more personal; have our own version of a town hall and they can ask questions, include in e-newsletter.</p> <p>6. RO black-out period: Dee confirmed with Karla from RO there will be no U16/U19 play-including house league and tournament during the blackout period-last 2 weeks of January.</p> <p>7. U19/18+ survey results-we had 25 responses, with an additional 6 after resending email. Majority of those responding do plan on returning next season, and others uncertain due to COVID. 54% showed an interest in competitive play and 33% for recreational, with 12% undecided, but majority wanted at least 2 games weekly. We will need the numbers to support both a competitive and recreational division at this level.</p> <p>-Discussion on having 2 separate registrations for the U19/18+ divisions and would need to change in RAMP registration; need to consider all competitive players-U16 and above. We need to have it work for everyone but concerned we will have already lost them with current situation. Need a disclaimer that if not enough numbers, then run as 1 division. Will give the option to U16 players to register in competitive division. Will need to reach out to those who have already registered to determine which division they prefer.</p> <p>8. North Bay Community Foundation-application not completed. As per Kelli, it this funding is run through the local Community Foundation but since the charitable registration number is held with Ringette Canada, the application</p>	<p><b>Action:</b> Mark to see if he can find sponsor for pinnies.</p> <p><b>Action:</b> Stephen to develop summary about ringette culture to share with membership.</p> <p><b>Motion:</b> "Promote and allow registration for competitive and recreational divisions within the house league for U16 and above." 80% in favour. Motion carried</p>	
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	needs to be sent to them and any money would need to be funneled through them and mechanisms not in place to do this.		
<b>President's Report</b>	<ol style="list-style-type: none"> <li>1. Lifetime Achievement trophy from RO received and will put in trophy case when able and plans to take picture for website.</li> <li>2. Will be applying for insurance for school boards and arenas and City for the new season and currently have insurance until September 14, 2020. Once received, she will keep copy and send copies to the Secretary to file as well.</li> <li>3. Appeal with RO. As per RO, process was not followed and the member has been reinstated.</li> </ol>		
<b>Vice President's Report</b>	-Looking to organize masks for WFRA and will have quotes at next meeting.	<b>Action:</b> Present quotes for masks at next meeting	
<b>Treasurer's Report</b>	<p>-Break even rate for players-Mark to send email with numbers to me and I can send out to group-approx \$381/player</p> <p>-Cash flow is good and registration fees being collected via e-transfer mainly.</p> <p>-GIC has come due and decide what to do with \$16 000. High interest savings account is a good option and more fluid and able to access easier than in a GIC. We have \$29000 in fluid and \$38000 in bank account.</p> <p>-Mark will shop around for best 1 year GIC rate and then send email to group and we can vote</p>		
<b>Ice Director Report</b>	Nothing to report.		
<b>Registrar</b>	<p>- There is no cut off date and will have rolling registration until January.</p> <p>-Nipissing players to register with RAMP under WFRA-Kelli will activate this group</p> <p>-90 registrations to date:  Open - 18  U19 - 8  U16 - 13  U14 - 15  U12 - 18  U10 - 13  U8 - 5</p>		
<b>House League Director's Report</b>	Nothing to report		
<b>Rep Director's Report</b>	<p>-waiting for direction from RO with Townhall meeting to determine next steps for rep teams.</p> <p>-competitive program is on hold and not a priority with RO</p> <p>-look at option of development ice and will help when launching competitive program-extra cost and any player is eligible and look to start mid October</p>		

	-Will reach out to applicants for rep coaching positions and discussed that they can be development team leaders for cohorts-defer to next meeting. Board members offered to help with interviews for open rep coaching position	<b>Action:</b> Defer discussion about development team leaders to next meeting.	
<b>Ways and Means Coordinator's Report</b>	Nothing to report. -Brennain to reach out to Claire to clarify communication with Bingo volunteers. Bingo hall not open at this time.		
<b>Equipment Coordinator</b>	Nothing to report.		
<b>Web Director's Report</b>	Nothing to report		
<b>Referee in Chief</b>	Nothing to report.		
<b>Publicity Director</b>	-Communication with Return to Ringette and registration -publicity and communication efforts have been primarily about ringette reopening and encouraging registration. New registrations and updated emails have been applied to google (membership email) list; text has been drafted and reviewed by Re opening committee for WFRAs web site; forms created and in use for ice sessions and will be revised and managed for all ice sessions until we move to RAMP for "daily affirmation forms"; communications plan for COVID-19 return to ringette approved by Ringette Ontario; now using Hootsuite to manage Instagram and Twitter accounts; MailerLite account will be used for e-newsletter type communications for re-opening. Come Try Ringette promotions on hold due to COVID-19 restrictions.		
<b>Technical Coordinator</b>	Nothing to report.		
<b>Sponsorship Coordinator</b>	Nothing to report.		
<b>Tournament Coordinator's Report</b>	Nothing to report		
<b>New Business</b>	1.Update from Reopening Committee. 4 main points:  <ol style="list-style-type: none"> <li>1. We will have 3 ice sessions over the next 3 weeks (this is our practice for the new normal - for now!</li> <li>2. We have requested ice time to start the week of Sept 15 (6 hours per week) which means 4 ice times per week</li> <li>3. Market registration (and what was discussed last night) and we will see what the numbers are by September 4th. We will need to see how we want to offer ice for September and how to group the cohorts.</li> <li>4. Send an update to the membership regarding RTR</li> </ol>		

	<p>We are going to have to "go with the flow" for the next little while as new information keeps coming. We are currently planning on a "month to month" basis with a basic framework.</p> <ul style="list-style-type: none"> <li>-limited to ice and dryland in our Return to Ringette plan</li> <li>- RAMP app – RO is strongly recommending the use of the RAMP app (similar to team snap). The cost is \$20 per team.</li> <li>-Discussion on RAMP app-use the app for the age groups (combine U19/16 due to low numbers). This will allow for clear communication and registration for ice times as well as to complete the attestation form. For now we are using a google form until the Ramp app is up and running. For contact tracing purposes, we will know what groups have combined (if any) and report to public health if necessary</li> <li>-RO-no more than 50 players in a cohort and will need to look at numbers; don't have numbers to run 2 divisions in U19/18+; will look at combining cohorts</li> <li>-Nipissing is registered with WFRA and will need to meet with their coaching staff</li> <li>-can have game play in Stage 3 but no contact-cohort in mini league with games</li> <li>-no team formation at this time-until in Stage 4; look at having development sessions in October</li> </ul> <p>-Equipment returns with return to ringette (Shawnah)-Have players keep their equipment from last year and safest route is to not offer equipment loans, keep equipment and mail new deposit cheque and if returning, then Shawnah will email those players with procedure</p> <p>-discussion about equipment loans for new season-may be possible if we look at contactless equipment pick up and have bags premade; poorly ventilated room and high risk of transmission between Equipment Director and players; leave decision on loan program for September meeting-Dee to reach out to RO and Kelli to reach out on Base camp about equipment loans</p> <p><b>4.Ontario Trillium Foundation</b></p> <ul style="list-style-type: none"> <li>-would like to apply for the Resilient Communities Fund-a one-time fund to support the non-profit sector recover and rebuild from the impacts emerging from COVID-19 so they can effectively meet the needs of communities across Ontario.</li> <li>-“Ontario Trillium Foundation is investing in projects for eligible non-profit organizations to aid their medium to longer-term recovery efforts, help with their stabilization and build their capacity and resiliency in the aftermath of COVID-19.”</li> </ul> <p>-looking for agreement in principle and work on application and can send draft to group for review and direction</p> <p>5.Stephen would like to propose motion to have special rate for Nipissing University ringette players to play in our house-league division. He proposed that University players volunteer with the LTS program and be compensated with paying special</p>	<p><b>Motion:</b> “To buy the RAMP app for the Association for daily attestation for COVID compliance for each team and teams still to be determined”. Motioned by Stephen, seconded by Meaghan. All in favour. Carried.</p> <p><b>Action:</b> Defer decision for equipment loans to next meeting. Dee will reach out to RO and Kelli to Base camp about equipment loans.</p> <p><b>Motion:</b> “To support WFRA application for Trillium funding.” Motioned by Pam and seconded by Mark Webster. All in favour. Carried.</p> <p><b>Motion:</b> “To propose that Nipissing ringette players pay registration fee of \$150/player for upcoming 2020-2021</p>	
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	<p>registration rate.  -19 players to register in competitive U19/U18+/U16 division.  -even though his initial motion was defeated, there was discussion on how to make this work and possibly look at other revenue streams/fundraising options to subsidize Nipissing players-Steve will bring back to Nipissing</p>	<p>season.” Motioned by Stephen and seconded by Trina. Motion defeated 4 to 6.</p>	
<p><b>Adjournment:</b>  <b>Next meeting:</b></p>	<p>Adjourned at 9:20pm.  Next meeting: Wednesday, September 23 , 2020 at 6:30 pm via Zoom</p>	<p>There being no further business, the meeting was adjourned at 9:20pm.  All in favour.</p>	