

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**June 24, 2020 at 6:00pm
Zoom meeting, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Carrie Read	President	x		Shawnah Smales	Equipment Coordinator	x	
Kelli Pace	Past President	x		Lori King	Web Director		x
Sylvie Gribbon	Vice President	x					
Mark Webster	Treasurer	x		Stephen Hamilton /Jeff Graham	Referee-in-Chief	x-Stephen	
Dee Johnson	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Vacant	Registrar			Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director		x	Leslie King	Sponsorship Coordinator		x
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator		x
Trina Palmieri	Secretary	x		Pam Voght		x	
Claire Periard	Ways & Means Coordinator		x	Marc Desroches		x	

Call to Order: 6:07pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	<ul style="list-style-type: none"> -Minutes from May 2020 meeting, and this meeting’s agenda were reviewed. The minutes will be posted on the website as reviewed. -Motion to adopt today’s agenda and policy changes was motioned by Mark and seconded by Sylvie. All in favour. 	<p>Motion: “To approve today’s agenda.” Motioned by Sylvie, seconded by Shawna. All in favour. Carried.</p> <p>Motion: “To approve the minutes from May 25, 2020 meeting.” Motioned by Stephen, seconded by Sylvie. All in favour. Carried.</p> <p>Action: Trina will send Lori minutes to post on our WFRA website</p>	
Action Items from Previous meeting	-Carrie will follow-up with RO to clarify if house-league is included in blackout period for U16 and U19 in last 2 weeks of January as directed by Ringette Ontario.	Action: Carry-over-Dee to follow up with RO about whether house-league for U16/U19 players is included in the black-	

		out period at the end of January.	
<p>President's Report (Carrie Read)</p>	<p>1.Stakeholder meeting for new arena: -Carrie reported with updates from the Community and Recreation Centre Stakeholder's Meeting held on June 22, 2020 -Construction documents should be ready to go October 2020 to the City -Updates since January with Stakeholder Input:</p> <ul style="list-style-type: none"> • All spaces accommodate more than one use • Community room - connection to sports fields and lobby • Lobby - offers view of both rinks, concessions, access to association offices (9m x 9m), and trophy cases for associations • increase in spectator benches and standing spaces as well as accessible viewing spaces • additional change rooms - 7 per rink to offer an additional change room for gender neutral use • Officials room is gender neutral - offers 2 privacy cubicles for changing • each change room accommodates 20 players, 2 change rooms in each rink open up to one large change room to accommodate 40 players for off season use for fields • additional storage for associations • outdoor veranda off community room can be used for outdoor events and doors between it and the community room can open for use of both together- the community room can be divided into 2 rooms and used for events/meetings/group rentals with a kitchen that also divides to be used by 2 groups. • access to public transit • building all one level - other than the walking/running track overlooking the south rink - also accessible • North Rink (practice rink) 170 bench seats, 9 warm viewing, 7 accessible seating, 64 standing room, total 250 • South Rink (tournament rink) 330 bench seats, 35 warm viewing, 14 accessible seating, 451 standing room, total 830 • rest benches along the track • accessible seating in rinks is located at ends of benches • Media connections available throughout • Location is at the right side of Omischl Fields off Lakeshore (moved closer to the road than original plans), the plans shown last night are similar to below. The entire presentation will be sent to attendees after the City Council Meeting tonight. <p>-kitchen off Community room that can be split and more than one association can use</p>		

	<p>-veranda area used for pop up markets and can open up doors between community room and veranda for larger space</p> <p>-no mention if WiFi availability since likely a City responsibility but understand the City is committed to have Wifi at the rinks; no mention whether cameras be available for livestreaming</p> <p>-construction papers ready for October/20 and hoping to break ground shortly after that but no firm date</p> <p>2. RO meeting summary-find review in June meeting agenda</p> <p>-no tournaments for seeding and everyone should qualify for Provincials</p> <p>-should we consider moving Regionals to a later date if tournaments not starting until January-will have to wait and see and difficult to move due to ice contracts-understand that Provincial dates are firm</p> <p>-Clarification on Children's ringette-new strategy from Ringette Canada-mandatory for 2021-2022-we have been following these guidelines in LTS/U8 -recommended to have cross ice games and reason why we purchased ice dividers-increased touch time for players</p> <p>NER meeting update-have A teams in the region play exhibition games-start with small group and see how it can work</p> <p>-request to have our Regional teams included in the exhibition games for the Region</p> <p>-be ready for whatever changes may happen</p> <p>-take 1 hour and split into 2 ice times of 30 min each and get more kids on ice-2-3 on 3 games-City will be flexible</p> <p>-possibility of having a loop in the NE region</p> <p>-Dee to attend next conference call on July 13</p> <p>-Melinda Fry reaching out to President of local Associations-advised group activity suspended until September 1 as per RO-unsure when ice to be put in and will start with Memorial Gardens-likely end of August, currently Pete Palangio is housing the homeless and need to confirm when they will be vacating; will be staggering ice times more and likely have players come dressed and enter and exit through specific areas-change rooms likely won't be available</p> <p>Ringette Ontario online FAQ page review</p> <p>-sanctioned list for tournaments anticipated to be released on October 15, 2020; tryouts can be held as long it meets City guidelines</p> <p>-RO will allow exhibition play just no tournament play, recommending masks if entering arena facility if 6 feet can't be maintained, but RO not providing masks and gloves to Associations.</p> <p>-RO recommending 1 person from each Association assign a Communications Officer-responsible to ensure all updates and relevant information is passed on to Association membership. They also recommend a Safety Officer to act as the liaison between the arena facility, Ringette Ontario, local public health authorities and Association members.</p>		
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	<p>-RO is also working on liability issues and how to mitigate any complaints or questions about how we are adhering to guidelines of local public health authority and facility health and safety protocols.</p> <p>-update to group about disciplinary action involving WFRA member-currently suspended from all WFRA activities until Sept 1, 2020</p>		
Vice President's Report (Sylvie Gribbon)	Nothing to report.		
Treasurer's Report (Mark Webster)	<p>-Review of this year's financial reports completed at AGM-Income vs expenses-lack of revenue from Bingo-approx \$10 000 and wage increases to minor officials/referees are main reasons for our \$16000 loss compared to 2019; we still have reserves and still in good position as an Association</p> <p>-need to reconcile e-transfers with registrations with new RAMP registration</p> <p>-still \$4000 from Nevada and \$16000 loss</p> <p>-worthy expense to have Tania as bookkeeper-works really well</p>		
Ice Director Report (Dee Johnston)	Nothing to report.		
Registrar (Kelli Pace)	<p>- 73 registrations received as of June 23, 2020-awesome numbers despite no year end banquet</p> <p>-up to WFRA on how to refund fees if the season is interrupted, RO insurance fees will increase and won't be refunded-due at end of October-RO insurance through Ringette Canada</p> <p>-will look at registration fees once we know more; same value even with 3 on 3 and may need to explain to parents</p> <p>-members don't have to pay any fees at time of registration-discussed sending email to Association to remind them to register</p>	Action: Publicity will send email to membership reminding them to register and will send draft to the group	
House League Director's Report (Lorrie Nolan-Girard)	Nothing to report		
Rep Director's Report (Erin Johns)	<p>-discussed U12 rep team and will wait on assigning a U12 coach based on RO guidelines</p> <p>-plan to reach out to all rep teams with responses from Intent to Play information with update on rep play and provide venue to ask questions; Sylvie has offered to help with U12 team</p> <p>-plan to acknowledge interest from U10 coaches and advise that coaching assignments will be deferred until fall</p>		
Ways and Means	Nothing to report.		

Coordinator's Report (Claire Periard)			
Equipment Coordinator (Shawnah Smales)	Nothing to report.		
Web Director's Report (Lori King)	Nothing to report		
Referee in Chief	-May have to consider having the home team provide scorekeepers as an option or have students use volunteer hours instead of being paid in the new season-will look at numbers at that time		
Publicity Director (Brennain Lloyd)	<p>1. WFRA logo and brand policy review-there is room for flexibility in logo policy and mainly just to ensure the logo design is consistent; Brennain has finalized the logo policy and sent to 3 suppliers in town and advised them to communicate with WFRA if any questions.</p> <p>2. WFRA Welcome package for House league and new players-made some updates to the package and have sent to Executive members to review; will use in the fall when the season has started</p> <p>3. WFRA Welcome package for Rep players and families-draft version reviewed by group. To address such items as fundraising, code of conduct, team activities and tournaments. Further review at a later meeting.</p> <p>4. Come Try Ringette budget-once ice is confirmed, then we can our 2020 CTR; reviewed proposed budget for CTR promotions to cover marquee at Memorial Gardens, radio ads, social media advertising, message board at 4 locations, postcards and posters totalling \$2960.00- Discussion that we may need to look at different ways of marketing due to COVID restrictions for the 2020 season.</p>		Motion -“To approve the proposed budget of \$2960 for Come Try Ringette Promotions, and allow for flexibility with promotional activities.” Motioned by Meaghan and second by Sylvie. All in favour. Carried.
Technical Coordinator (Meaghan Spykerman)	Nothing to report.		
Sponsorship Coordinator (Leslie King)	Nothing to report.		
Tournament Coordinator's Report (Niko Gregorin)	Nothing to report		
New Business	<p>1. By-laws to be updated within month of AGM with amendment changes and forwarded to Executive and posted on website.</p> <p>2. Discuss a Reopening Committee (Brennain)-suggest having WFRA members involved in helping in our Association's return to ice. These members will be the liaison</p>		Motion -“To approve formation of WFRA Reopening Committee”. Motioned by

	<p>with other Associations in the City and NER and be as proactive as possible</p> <ul style="list-style-type: none"> -as per direction from Ringette Ontario, it is up to each Association in conjunction with municipality guidelines to ensure a safe return to ice plans, can also be liaison to membership; ensure we are in the flow of discussion with City ice groups (ie. Minor Hockey) and keeping track of what the Health Unit and City are doing -discussion that it is best to be an internal committee and then wait to be invited by community stakeholders-we can have our return to play plan ready to share with stakeholders -want to be pro-active and can also serve as Communications and Safety Officers for the WFRA as recommended by Ringette Ontario -volunteers for the Reopening Committee include Marc Desroches, Erin Johns, Pam Voght and Sylvie Gribbon. They will determine who will be Chair and meeting times and report back to the Executive with progress. <p>3. Discuss the possibility of a block rate being offered to the Nipissing University ringette players and help to increase the involvement of the University community with the West Ferris Ringette Association. (Stephen)</p> <ul style="list-style-type: none"> - had a lot of involvement in older divisions last season and then retention became an issue for various reasons-problem with many Associations in the Open division -many just want to have fun/recreational focus but overwhelmed by competitive players-need enough numbers to form competitive and rec division in open -Stephen proposes a block rate of \$100 be offered to Nipissing players, playing in a separate Open competitive division would be ideal -don't know if we will have enough players to make a rec division-2 teams in rec and 2 teams in competitive; hope to retain and grow the division -reach out to previous players and see if still interested in playing in Rec league-need to look at whether we have enough ice by adding another division and ensure we are still breaking even -Brennain can draft survey to previous players to discern interest. Questions to include whether they would like to play competitive or in a recreational/fun division and how many times per week-send to those who were registered last year and for this season <p>4. Discussion about Tania Beatty's contracted paid role of bookkeeper for the Association. It was approved for a 1 year term at last year's AGM.</p> <ul style="list-style-type: none"> -Review of Tania's contract. Her compensation is \$30/hour and was estimated bookkeeping services would take approximately 3-4 hours on a typical month. The group would like to review how much she has been paid in this previous season, will she agree to this rate for the upcoming season and has the estimate of 3-4 hours been an accurate picture of her role; will defer to next meeting with conditional approval and address some outstanding questions-will bring to Mark's attention - can bank statements shared with Executive?-discuss with Mark further <p>5. Recognition of previous award winners (Stephen)</p>	<p>Stephen and seconded by Kelli. All in favour. Carried.</p> <p>Action-Survey being sent by Publicity to previous players with assistance from Stephen; sending to previous Open players, U19/18+, as well as new registrations for 2004 and up players.</p> <p>Action: Mark to address questions about bookkeeper position-confirm rate and hours in past season to help in final decision with this role. Currently a conditional approval.</p>	
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	<p>-Stephen recommends having a virtual trophy on our WFRA website with previous winners of our WFRA recognition awards listed, as well as Wall of Fame recognition on the website for those recipients of other important awards that have belonged/still belong to our Association-help to celebrate and publicize to our WFRA membership.</p> <p>-Brennain notes that this awards section on our WFRA website is in progress and will list previous winners of our WFRA recognition awards, and notes it may be helpful to create a form so that information about other community/sports awards can be submitted, since we are not always aware of them</p>		
<p>Adjournment: Next meeting:</p>	<p>Adjourned at 8:18pm. Next meeting: July 20, 2020 at 6:00pm via Zoom</p>	<p>There being no further business, the meeting was adjourned at 8:18pm. All in favour.</p>	